

CHAPTER 13 TRUSTEE QUESTIONNAIRE & DOCUMENT REQUEST**PART I: INTRODUCTION & INSTRUCTIONS**

As a Chapter 13 Debtor, you have the duty to fully cooperate with and assist the Trustee in the investigation of your financial affairs. The completion of this form and the submission of the required documents are included in that cooperation. Further, everything you submit in regards to your bankruptcy, including this document, the documents requested in Part II, and your testimony at the § 341 Meeting of Creditors, must be true, complete, and accurate. If you have made any errors, you must inform your Trustee immediately or correct your errors. **It is a federal crime to provide false or misleading information in regards to your bankruptcy.** Please refer to the Bankruptcy Code, the Local Bankruptcy Rules, and your Trustee's Guidelines for additional details.

PART II: DOCUMENTS

The Required Document List, which can be found under the Forms Section at www.las13.com, includes a list of required documents that must be submitted to the Trustee no later than seven days prior to the § 341 Meeting of Creditors. *A copy of a valid government-issued picture identification and original social security number verification must be provided to the Trustee at least 7 days prior to the § 341 Meeting of Creditors.*

PART III: QUESTIONS

Your answers to the following questions must be true, complete, and accurate. Both Debtor and Joint-Debtor, if applicable, must respond to each question. It is a federal crime to present false or misleading information to the Trustee.

	<u>Debtor</u>	<u>Joint Debtor</u>
1. Have you transferred, sold, or given away anything to anyone in the last year?	__YES __NO	__YES __NO
2. Have you sold or transferred any real estate property during the last four years?	__YES __NO	__YES __NO
3. Does anyone owe you any money?	__YES __NO	__YES __NO
4. Have you filed or do you have a reason to file a lawsuit against anyone?	__YES __NO	__YES __NO
5. Has someone passed away and are you now entitled to any life insurance proceeds or inheritance as a result of someone's death?	__YES __NO	__YES __NO
6. Has there been a change in your financial situation since the filing of the bankruptcy?	__YES __NO	__YES __NO
7. Did you make any payments totaling over \$600 to any unsecured creditor in the 90 days prior to filing bankruptcy?	__YES __NO	__YES __NO

DEBTOR NAME(S) _____ CASE NUMBER _____

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| 8. Did you rearrange your financial affairs in any way in preparation for the filing of this bankruptcy? | __YES __NO | __YES __NO |
| 9. Have you transferred any credit card balances from one to another during the last six months? | __YES __NO | __YES __NO |
| 10. Is anyone holding or storing anything on your behalf? | __YES __NO | __YES __NO |
| 11. Do you have a safe-deposit box or a self-storage unit? | __YES __NO | __YES __NO |
| 12. Have you repaid any loans to any friends or family during the last year? | __YES __NO | __YES __NO |
| 13. Do you have a domestic support obligation (DSO) to pay child support, maintenance, or alimony? If yes, see immediately below. | __YES __NO | __YES __NO |

If you have a DSO obligation, your 341 Meeting will not be concluded until you have completely provide the following information:

Name of Payee (ie: ex-spouse or custodial parent): _____

Mailing Address of Payee: _____

Name of Agency Collecting on behalf of Payee, if any: _____

PART IV: DECLARATION UNDER PENALTY OF PERJURY

I DECLARE UNDER PENALTY OF PERJURY THAT I HAVE PERSONALLY READ THIS QUESTIONNAIRE AND TRUTHFULLY ANSWERED ALL THE QUESTIONS. I FURTHER DECLARE THAT THE INFORMATION AND DOCUMENTS PROVIDED WITH THIS QUESTIONNAIRE ARE ALSO TRUE, COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Debtor Signature: _____ Joint Debtor Signature: _____
Date: _____ Date: _____

(please print CLEARLY)

Debtor Printed Name: _____ Joint Debtor Printed Name: _____

Phone Number: _____ Phone Number: _____

Email: _____ Email: _____